

STATE OF IOWA  
DEPARTMENT OF COMMERCE  
UTILITIES BOARD

IN RE:  U S WEST COMMUNICATIONS, INC.	DOCKET NO. INU-99-3
---	---------------------

**ORDER REQUIRING ELECTRONIC FILING AND SERVICE**

(Issued August 13, 1999)

On May 25, 1999, U S WEST Communications, Inc. (U S West), filed a petition asking the Board to determine that certain portions of U S West's existing local exchange service area have become subject to effective competition and should be deregulated. U S West calls these areas "competitive zones." On July 23, 1999, the Board docketed the petition as Docket No. INU-99-3 and set a procedural schedule.

Pursuant to that order, participants in this docket will be permitted to file sworn statements of position and counterstatements. The Board finds the development of the record in this matter will be improved by requiring electronic service of all statements, counterstatements, and other filings on all interested persons, in order to maximize the time available to each person for analysis of the information filed by others. Accordingly, the Board will require all parties and participants to file with the Board an electronic mail address for service of filings and orders relating to this docket. The Board will then assemble a list of the addresses and send it to each

person who submitted an address. Once that list is prepared and sent, any party making a filing shall at the same time send a copy to each address on the list by electronic mail (in addition to regular filing with the Board of an original and ten copies) and shall certify that electronic service has been made. The Board will then update the email list as appropriate.<sup>1</sup>

In order to accommodate as many diverse computer systems as possible, all text must be included in the body of the electronic mail message. However, parties are encouraged to attach a copy of their filing in "filename.pdf" format if possible, so that all recipients may have access to a copy in the same format, with consistent page and line numbers.

Any participant filing a data model or other non-text-based information shall file an original and ten copies with the Board and shall notify all other participants that a copy will be provided to any participant requesting the same. Data models shall be on CD-ROM, readable by a standard CD-ROM device. Each CD-ROM shall be accompanied by hard copy content descriptions, technical specifications (including hardware and software requirements), and instructions for use.

---

<sup>1</sup> In this order the Board is **not** waiving IOWA ADMIN. CODE 199-1.8(4)"c", which requires service on the Consumer Advocate Division of the Department of Justice (Consumer Advocate) of 3 copies of all filings. Participants shall continue to serve Consumer Advocate separately, as required by rule, even if Consumer Advocate chooses to participate in the electronic mail list, unless Consumer Advocate indicates otherwise.

This order will be served on all persons who have already made a filing in this matter and upon the list of potential competitors filed by U S West on July 30, 1999. Notice of this docket was ordered to be published in the Iowa Administrative Bulletin, however, so it is possible that statements will be filed by persons who have not yet made any appearance in this docket. Those persons may not be aware of the electronic service requirements the Board is establishing in this order. If the Board receives any filings, statements, or counterstatements that do not include a copy of electronic service, then the Board will identify those filings in a separate electronic mailing to the list (to provide immediate notice to the other parties) and will make arrangements with the person making the filing to serve electronic copies of their statement in a timely manner on all other participants.

If any person is unable to provide an electronic version of any filing using their own resources, they should consult with the Executive Secretary to find other possible ways of providing electronic copies.

**IT IS THEREFORE ORDERED:**

1. All persons who desire to participate in this docket are directed to provide an electronic mail address to the Board, both in hardcopy form (2 copies only) and by electronic mail to [drosaue@max.state.ia.us](mailto:drosaue@max.state.ia.us), on or before August 20, 1999.

2. After the Board has prepared and distributed an initial list of the electronic mail addresses of interested persons, all parties, participants, and other interested persons making filings or submitting statements in this matter are directed to do so in the manner described in the body of this order.

**UTILITIES BOARD**

/s/ Allan T. Thoms

/s/ Susan J. Frye

ATTEST:

/s/ Judi K. Cooper  
Executive Secretary, Deputy

/s/ Diane Munns

Dated at Des Moines, Iowa, this 13th day of August, 1999.